



Thank you for taking dance lessons with **Ballroom Fort Collins** — Northern Colorado's ballroom dance professionals. Whether you are learning just for fun or preparing for an upcoming event, we look forward to helping you achieve your dancing goals!


Before you arrive for your first lesson, please keep the following in mind:


 **Location** — Private lessons and group classes are offered at our home studio at **2600 Fieldstone Drive** in Fort Collins, CO, a mile east of Fort Collins High School (at Timberline and Horsetooth). If you have any difficulty finding our location via GPS technology or MapQuest, feel free to call us for directions. *Please see a sample map on page 2.*


 **Shoes/Attire** — To help protect our dance floor, we respectfully request that students who do not yet own ballroom dance shoes please bring along a separate pair of dry, clean shoes to dance in (in other words, with soles clear of rocks and dirt and not just worn on the street).

Thin-soled, securely-fastened shoes are best, but even tennis shoes are okay to start.

In terms of attire, there are no special requirements, but comfortable, non-restrictive clothing is best.

 **Parking** — Please leave the driveway clear and park on the street (either Creekstone or Fieldstone). To reduce the impact on our neighbors, we respectfully request that you vary and spread out your parking from lesson to lesson.

 **Doorbell** — As we may already be teaching when you arrive, please allow us a moment after you ring the doorbell to run up and let you in! The door is usually locked.

 **Payment** — We accept check or cash. Sorry – no debit/credit cards.

Please review our group class policies on the reverse side of this page.

Group Class Policies

Thanks for taking lessons at **Ballroom Fort Collins**. We hope you find our group classes a fun and motivating experience! We would like you to be aware of the following policies:

Lesson Length

One-hour classes run 55 minutes.

Minimum Participation

We keep our group classes small to provide you an optimal learning experience. However, we need the participation of at least three couples in order to hold a class. When fewer than three couples pre-register, we can still hold the class at semi-private lesson rates.

Makeup Classes

Sorry, we cannot provide refunds or make-up classes if you miss a class meeting. However, we do offer a **\$5 credit** towards private lessons for you and your partner.

Refunds

Unfortunately, we cannot provide refunds, as your pre-registration, along with those of your fellow students, helps us meet the minimum number of participants we need to hold the class. Please be sure to double-check your schedule and availability prior to registering.

